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Class Specifications for:

STADIUM TRAFFIC & PARKING CONTROL SUPERVISOR
(STADIUM TRAF & PKG CONT SUPVR)

Distinguishing Characteristics

This class is distinguished by its responsibility for organizing, supervising and coordinating traffic flow patterns at the Aloha Stadium, parking layout, and the collection and deposit of parking fees. Included are the supervision of a large staff of intermittent parking attendants through subordinate supervisors; coordinating activities with other Stadium units for the safe, expeditious movement of traffic into and out of the Stadium in a short period of time; arranging for special parking needs for events and particular patrons; handling complaints and investigating traffic accidents at the Stadium; recommending capital improvements to thoroughways and parking stalls; assuring the proper collection and deposit of parking fees; and recommending changes in policies, rules, regulations and procedures relative to traffic and parking control.

The position in this class works under the general supervision of the Stadium Events Manager and the Assistant Stadium Events Manager who have the overall responsibility for the safe and efficient operation of the Stadium during events and who maintain liaison with other agencies and concerned groups and coordinate planning. The position in the class, however, is responsible for implementing and coordinating traffic and parking activities.

Examples of Duties: *(Positions may not be assigned all of the duties listed, nor do the examples necessarily include all of the duties that may be assigned. The omission of specific statements does not preclude the assignment of such duties if they are a logical assignment for the position. The classification of a position should not be based solely on the examples of duties performed.)*

Reviews vehicular and pedestrian traffic flow patterns in and around the Stadium, and parking layout for mass transit and other vehicles; works with police officers assigned for the event to control traffic and movement on adjacent roads and highways to resolve problems and to coordinate efforts with parking staff for safe and efficient traffic flow; implements particular parking needs of licensees, concessionaires, persons with disabilities, bus companies and others; supervises parking control and collection, counting and deposit of parking fees; coordinates parking activities with security staff on site; accounts for change fund and verifies cash collection; reviews and recommends policies and procedures, and recommends improvements affecting parking and traffic flow; prepares reports and correspondence; resolves complaints and prepares accident reports.

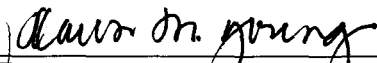
Knowledge and Abilities Required:

Knowledge of: Traffic and parking control management; cash accounting; pertinent rules and regulations, and county ordinances; principles and practices of supervision.

Ability to: Organize and direct traffic and parking control; direct and supervise the work of a large work force of parking attendants; deal effectively with the public, other traffic officials, licensees, concessionaires, bus companies, complainants and others; and prepare budgets, reports and correspondence.

This is an amendment to the specifications for the class STADIUM TRAFFIC AND PARKING CONTROL SUPERVISOR, which were approved on November 18, 1985.

DATE APPROVED: 2/13/2012



BARBARA A. KRIEG, Interim Director
Department of Human Resources Development